

**TOWN BOARD MEETING**  
**TOWN BOARD AGENDA**  
WEDNESDAY, JANUARY 7, 2026 at 6:00 P.M.  
TOWN OF NEW HARTFORD MUNICIPAL HALL  
8635 Clinton Street, New Hartford, New York

**I. BOARD MEETING MINUTES**

- 1) December – delinquent not completed by prior Administration
- 2) January 1, 2026 Organizational Meeting Minutes

**II. PUBLIC COMMENTS (Limited 3 Minutes)**

**III. PUBLIC HEARING**

- 1) Solar Moratorium – was voted on at the 12/10 Town Board Meeting, but legal notice was not submitted for publication. Will require scheduling new public hearing.

**IV. MATTERS SUBMITTED BY TOWN SUPERVISOR**

- 1) Town Hall main entrance door and key swipe – repair or replace?
  - a) Obtain quotes for awning to protect from snow and rain
- 2) Create and establish a Stormwater Committee
  - a) Post on website to request letter of interest and resume from residents – to be submitted to town board by March 3rd
  - b) 4-6 residents, ideally 1-2 from Ward 1, 1-2 from Ward 2 (including a resident from NYM, 1 from both Wards 3 & 4
- 3) Town Board to determine **per hourly rate** for Town Supervisor's Confidential Secretary – Part-time, no benefits
- 4) Move Christina Lacy from part-time to full-time status effective 1/14/2026 or sooner – job positions/responsibilities will include bookkeeper and secretary to Highway Superintendent
- 5) Discuss Term Limits for Town Supervisor and Councilman (*refer to Town Attorney relative to discussions at the Assembly level pertaining to term limits*)
- 6) Councilmen, and Department Heads – create monthly PowerPoint Presentations – Town Supervisor will provide outline for PPT Presentations. These will be submitted with your agenda items, and will be displayed on monitors at the monthly town board meetings. PPT will be part of the agenda and will be placed on the town's website when the agenda is posted. This will help residents to be more informed and will provide full transparency and accountability.
  - a) Councilmen will provide details from their perspective Wards, to include but not limited to, number of constituent calls, concerns and matters related to their geographic areas, etc.
  - b) Department Heads – working in conjunction with Standing Committee Chair and Co-Chair – The department head will provide a PPT presentation with related information pertaining to your specific department.

**Resident concerns:**

- 1) Commercial Drive corridor between Best Buy and Walgreens – received email stating safety concerns due to lack of lighting and has formally request additional street lighting – please see attached email that was sent to the town board
- 2) Received an email related to upkeep of snow removal for Senaca Turnpike – resident stated concern for public safety for those walking in that area and stated the importance of these being maintained to keep pedestrian’s off of the main roads.

**V. MATTERS SUBMITTED BY TOWN ATTORNEY**

- 1) Introduce Local Law to re-instate Town Supervisor Salary to the rate it was from previous years (less health benefits)
- 2) Executive Session – to discuss PBA Contract

**VI. REPORTS OF TOWN DEPARTMENTS**

**a. Town Clerk – Michele Moran**

- 1) 2026 Tax update – warrant disbursed
- 2) Computer/IT/Email set up status
- 3) Raffle Application – New Hartford American Legion
- 4) Reaffirm appointment of Theresa Messa as Deputy Registrar
- 5) Appointment of sub registrars – Keller/Hensel

**b. Chief Ronald Fontaine**

- 1) Kirkland Shelter Agreement
- 2) Kirkland ACO Agreement
- 3) Paris Shelter Agreement
- 4) Deerfield Shelter Agreement
- 5) Whitesboro Shelter Agreement

**c. Personnel Department**

- 1) Removals of former employees with no resignation submitted

**VII. MATTERS SUBMITTED BY COUNCILMEN**

**a. Councilman Reynolds:**

- 1) Number of Fire inspections completed for December
- 2) Fees collected for fire safety inspections for December
- 3) Total number of fire safety inspections completed for year 2025
- 4) Total amount of fees collected for fire safety inspections in year 2025

**b. Councilman Tehan**

- 1) Fence enforcement, 44 Oakdale So.
- 2) Finance & Accounting support proposal

**c. Councilman Lattini – no response**

**d. Councilman Pristera – no response**